



Cheer Canada

Coaching Certification and Development Committee

Terms of Reference

Committee Name	Coaching Certification and Development Committee
Chair	Jennifer Guiney and Ashley Markwart
Composition	<p>Committee members will be made up of individuals that have relevant experience. Below are what would be considered as qualifications for the selection criteria:</p> <p>Required</p> <ul style="list-style-type: none"> ● Should have experience in training or certifying coaches ● Should be a cheer coach with several years experience ● Understanding of, or familiarity with, coaching models such as NCCP <p>Suggested</p> <ul style="list-style-type: none"> ● Preferred Education background ● Experience in creating an NCCP, or submitting a coaching program to the NCCP <p>Members shall be appointed for a term of a minimum of one (1) year, with no term limits. The Chair and Cheer Canada board member(s) listed are voting members of the committee. The Chair may invite other individuals, including technical experts to participate in meetings as necessary.</p>
Preferred Number of Members	<p>Composed of a minimum of seven (7) with a maximum of fifteen (15).</p> <p>There will be up to three sub-committees:</p> <ul style="list-style-type: none"> - All Star/Rec/Prep Cheer - Scholastic Cheer - Performance Cheer
Mandate	<p>To create a Canadian coaching certification program for cheer.</p> <p>To recommend policies and related contracts for coaches.</p>

<p>Key Duties</p>	<ul style="list-style-type: none"> ● To compile data from current PSO certification programs ● To evaluate, and choose, best practices from among the current PSO's programs ● To evaluate, and choose, best practices from among the current NSO's programs ● To create a national coaching certification for all-star cheer ● To create a national coaching certification for school/collegiate cheer ● To create a national coaching certification for performance cheer ● To investigate other sports coaching certification models and long term investigation into NCCP (with the goal of having this coaching program accepted to the NCCP)
<p>Authority</p>	<p>The committee will make decisions via vote, then propose action in the form of a recommendation to the Board. The Board may approve the recommendation, revise or send it back for further investigation.</p>
<p>Budget</p>	<p>There is no budget allocated for this committee.</p>
<p>Frequency & Types of Meetings</p>	<p>Meetings will occur bi-monthly/monthly by phone or video conferencing or at the request of the Committee Chair. Participation in electronic communication will be necessary between meetings. Additional research, drafting and work will be regularly required outside of meeting times.</p>
<p>Resources</p>	<ul style="list-style-type: none"> ● ICU Coaching Certification Program ● Coaching Certification Programs from PSO's ● Various NCCP Models
<p>Reporting to Board</p>	<p>The committee reports to the Board of Directors by submitting a report at a minimum of quarterly. The Committee will maintain minutes of its meeting and will make those minutes available to Committee members and the Board of Directors.</p>
<p>Duration of Committee Approval & Conclusion</p>	<p>These Terms of Reference were approved by April 11, 2019. The Board will review these Terms of Reference by June 1, 2020.</p>

Document Information	
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Version	Issue Date	Changes
0.1	January 12, 2018	Initial Draft
1.0	January 29, 2018	Approved by Board
2.0	April 11, 2019	Added three sub-committees, increased members required.