



Cheer Canada

Scholastic & University Cheer Committee

Terms of Reference

Committee Name	Scholastic & University Cheer Committee
Chair	Jennifer Guiney
Composition (# Members, any details relating to selection process)	<ul style="list-style-type: none"> • Chair & one other Board Member • School cheer coaches from across Canada, ideally comprised of all levels of scholastic cheerleading (Elementary, Middle School/Junior High, High School, Collegiate and University) <p>The selection process will take knowledge, experience and geographic location into account to assure coast-to-coast representation.</p> <p>Members shall be appointed for a term of a minimum of one (1) year, with no term limits The Chair and Cheer Canada board member(s) listed are voting members of the committee. The Chair may invite other individuals, including technical experts to participate in meetings as necessary.</p>
Preferred Number of Members	Composed of a minimum of five (5) with a maximum of eight (8).
Mandate	To create a system to be implemented Canada-wide for all school cheerleading teams (K-12, Collegiate)
Key Duties	<ul style="list-style-type: none"> • Collect, review, and evaluate school rules in use across Canada and Internationally. • Consolidate all school teams under specific, Canada-wide school cheer rules. • Identify a common school cheer season • To update these rules annually before the start of the school cheerleading season.

	<ul style="list-style-type: none"> • Identify resources and information that would assist the development of school teams in provinces where there is little growth. • Identify training opportunities and web-based discussion forums that would benefit school teams. • Prepare and submit initiatives for consideration for inclusion in the Strategic Plan and budget for approval by the Board of Directors as requested.
Authority	The committee will make decisions via vote, then propose action in the form of a recommendation to the Board. The Board may approve the recommendation, revise or send it back for further investigation.
Budget	There is no budget allocated for this committee at the time.
Frequency & Types of Meetings	Meetings will occur bi-monthly by phone or video conferencing or at the request of the Committee Chair. Participation in electronic communication will be necessary between meetings. Additional research, drafting and work will be regularly required outside of meeting times.
Resources	<ul style="list-style-type: none"> • Provincial and International policies • NFHS/AACCA • NCAA/UCA
Reporting to Board	The committee reports to the Board of Directors by submitting a report at a minimum of monthly. The Committee will maintain minutes of its meeting and will make those minutes available to Committee members and the Board of Directors.
Duration of Committee Approval & Conclusion	These Terms of Reference were approved by February 1, 2018. The Board will review these Terms of Reference by June 1, 2019.